

MAY 5 – MEETING 18  
VOLUME 28

The Ross County Board of Commissioners met on this day, May 5, 2025, in regular session.

Commissioner Jack Everson called the meeting to order at 9:00 a.m., with Commissioners James Lowe and David Glass, in attendance.

Commissioner Everson led the Pledge of Allegiance.

MINUTES APPROVED

Mr. Lowe moved, Mr. Glass seconded, the minutes of the April 28, 2025 meeting, be approved as submitted.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

BILLS APPROVED FOR PAYMENT

Mr. Lowe moved, Mr. Glass seconded, the following bills of the county be approved for payment:

DEPARTMENT	PAY TO NAME	TOTAL VALUE			
Wellness	Marh, Cadee	150	Juvenile Court	AMANDA GROOMS	624.95
VOCA	Gla Fiber	177.36	Juvenile Court	LACEY WINTERSHEIMER	805.76
VOCA	First Communications, LLC	6.34	Juvenile Court	OHIO UNIVERSITY CHILLICOT	518.97
Veterans Service Commisrion	Haller Funeral Home, LLC	500	Engineer	Ohio AFSCME Care Plan	472.5
Veterans Service Commisrion	Haller Funeral Home, LLC	1000	Engineer	Ohio Machinery Co	85
Veterans Service Commisrion	Stephen M. Doffenbaugh	55	Engineer	World Fuel Services, Inc	21342.08
Veterans Service Commisrion	Robert Davis	412.52	Engineer	T-Mobile USA Inc	241.61
Veterans Service Commisrion	Grant, Kelly	357.51	Engineer	Sugarloaf Power Equipment	210.47
Veterans Service Commisrion	Sewardr, Randy A.	144.38	Engineer	Seitz Trucking, Inc.	409.5
Veterans Service Commisrion	Zane Village Mobile Home	681.51	Engineer	Southeastern Equipment Co.	118.59
Veterans Service Commisrion	CamDac, Inc.	43.28	Engineer	B & M Quality Paving, LLC	8830
Veterans Service Commisrion	T-Mobile USA Inc	72.69	Engineer	Kleem, Inc.	544.34
Sheriff	Adena Health System	1371.83	Engineer	John Deere Financial	145.9
Sheriff	Adena Medical Group, LLC	7.9	Engineer	Jack's Tire & Auto Center, Inc	40
Sheriff	Stericycle, Inc.	157.5	Engineer	G&J Asphalt & Materials, Inc.	280.56
Sheriff	Aramark Services, Inc	8667.47	Engineer	Diamond Mauerz, Inc	128.4
Sheriff	Michael A. Murphy, Ph.D.	185	Engineer	Cintar Corporation #530	416.86
Sheriff	Amazon Capital Services	102.35	Engineer	Vicky Mettler, Fiscal Officer	1475.4
Sheriff	Sports Plus	216	Engineer	Durtin G Louis, Fiscal Officer	1353.98
Sheriff	Penuell, Julia	4175.35	Emergency Management	Amazon Capital Services	176.98
Sheriff	Evident Crime Scene Produc	760.57	Emergency Management	Alexander, Sharon	32
Sheriff	Davis Tire of Chillicothe	37.95	Emergency Management	Jarhua Garrett	119.88
Sheriff	Ohio Peace Officer Training A	737.5	Dag Warden	Cavetrur North America	190.25
Sheriff	Southern Ohio Shredding LLC	51.5	Camman Plear Court #1	The Water Express	20.1
Sheriff	Ercamilla, Vanessa	280	Commisrioners	Oakland Nursery Inc	703.78
Sheriff	Janina Johnson	123	Commisrioners	Sherwin Williams Company	133.8
Sheriff	Welch, David Michael	492	Commisrioners	Office City Express	24.48
Sheriff	H-M Company	918.84	Commisrioners	John Deere Financial	2606.81
Sheriff	American Electric Power	163.46	Commisrioners	Capital One Commercial	22.95
Sheriff	RODERIC DUTCHER	123.2	Commisrioners	Southern Ohio Shredding LLC	444.8
Sheriff	Amazon Capital Services	139.99	Commisrioners	American Electric Power	36.05
Sheriff	Sam's Club Direct	179.94	Commisrioners	Carr Supply Chillicothe	90.9
Sheriff	US Bank Equipment Finance	222.29	Commisrioners	State Electric Supply, Inc.	32.2
Sheriff	MATT FRANTZ	1.44	Commisrioners	Donald R Yager	450
Sheriff	MATT FRANTZ	19.98	Commisrioners	Office City Express	105.37
Sheriff	American Electric Power	37.19	Commisrioners	Wex Bank	1238.37
Sheriff	Sirchie Acquisition Company	61.38	Commisrioners	K&K Carpet Care of Chillicat	14940
Sheriff	DTB Distributors, Inc.	30	Commisrioners	The FaulkeBlack LTD	2250
Sheriff	Superior Uniform Sales, Inc	240	Commisrioners	Columbia Gar of Ohio, Inc	895.76
Sheriff	Amazon Capital Services	419.77	Clerk of Courtr	Michelle Carl	70.2
Sheriff	Amazon Capital Services	91.6	Clerk of Courtr	Amie Hamman	70.41
Sheriff	Penuell, Julia	370.82	Clerk of Courtr	UPS	62.58
Ross County Court System	Intrinsic Interventions, Inc	5000	Building Department	Wex Bank	562.17
Recorder	GOVOS INC	2778.3	Board of Elections	Printex Printing	1660.43
Recorder	GOVOS INC	3199.5	Board of Elections	Triad Governmental System	1557.38
Recorder	Glacier Mountain Battled Wa	27.5	Board of Elections	Office City Express	321.31
Prosecuting Attorney	Thomson Reuters - West	1274.4	Board of Elections	The Water Express	33.8
Probate Court	MARTIN DUNN	111.8	Board of Elections	Jessica Smith	9.6
Probate Court	Amazon Capital Services	71.25	Automatic Data Processing E	Worlride Media	408.75
Planning Commisrion	Amazon Capital Services	29.97	Automatic Data Processing E	CDW Government, Inc.	87.33
Planning Commisrion	APG Architects LLC	8633	Automatic Data Processing E	Axia Technology Partners, LL	2710.9
Planning Commisrion	ORCHARD, HILTZ & MCCLIM	100858.5	Auditor	First Communications, LLC	58.19
Planning Commisrion	BDT AID, Inc	154407	Auditor	Blazzer, Jeffery M.	712.5
Planning Commisrion	American Structure Paint, In	163300	Auditor	J.L. Uhrig & Associates	1875
Planning Commisrion	American Structure Paint, In	79850	Auditor	Fairfield Computer Services,	165
Planning Commisrion	WALLACE & PANCHER INC.	20000	Auditor	Rutherford, Chare Calin	225
Planning Commisrion	NEW RIVER ENGINEERS INC	87900	Auditor	Rutherford, Chare Calin	225
Planning Commisrion	Schaesley Caldwell Associates	6153.5	Auditor	Benran, Melinda J	1327.5
Planning Commisrion	Ohio Regional Development C	8742	Auditor	CEBCO	1094296.31
Planning Commisrion	JSL Home Repair LLC	178	Auditor	Ross County Humane Society	10000
Planning Commisrion	Amazon Capital Services	16.13	Auditor	Gla Fiber	68.87
Juvenile Court	JENNIFERATER	436.61	Auditor	Litter Quality Propane Gar	720.28
Juvenile Court	ALLYSSA SANDOVAL	250.64	Auditor	Clark, John K. Jr.	900
Juvenile Court	King, Kirten	1050	Auditor	Rutherford, Chare Calin	225
Juvenile Court	Printex Printing	40	Auditor	Rutherford, Chare Calin	225
Juvenile Court	Amazon Capital Services	94.22	Adult Probation	All Signs of Chillicothe Inc	351
Juvenile Court	E.B. Evaluations, Inc	1000	Adult Probation	Jack's Tire & Auto Center, Inc	79.95
Juvenile Court	PIKE COUNTY CAREER & TEC	210	Adult Probation	Amazon Capital Services	116.97
Juvenile Court	LISA BAIR	63.96	Adult Probation	The Water Express	52.35
Juvenile Court	JUANITA PECK	480			
Juvenile Court	Amazon Capital Services	26.95			
Juvenile Court	ELSIE SMITH	2687.6			
Juvenile Court	ERA MARTIN	439			

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

THEN & NOW CERTIFICATES APPROVED

Mr. Glass moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated April 21, 2025 through May 5, 2025, in the amount of \$27,036.22 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

APPROPRIATION OF FUNDS

Mr. Glass moved, Mr. Lowe seconded, \$300,000.00 be appropriated from General Fund into account code 100-01-16-7116 Buckskin Township 5 year loan, per a request of May 5, 2025 from the Ross County Commissioners.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

Mr. Lowe moved, Mr. Glass seconded, \$12,500.00 be appropriated from General Fund into account code 100-01-16-7456 Grant – Economic Development Alliance, per a request of May 5, 2025 from the Ross County Commissioners.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Mr. Everson, yes; Motion carried.

Mr. Glass moved, Mr. Lowe seconded, \$17,098.00 be appropriated from General Fund into account code 100-07-00-7103 Contract Services, per a request of May 5, 2025 from the Ross County Planning Department.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

**TRANSFER OF FUNDS**

Mr. Lowe moved, Mr. Glass seconded, to transfer \$111,732.60 from General Fund into account code 343-00-99-5943 Bond Retirement, per a request of May 5, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Mr. Everson, yes; Motion carried.

**CONTRACT AND APPROPRIATION OF FUNDS APPROVAL FOR PROFFESSINAL ENGINEERING SERVICES**

Mr. Lowe moved, Mr. Glass seconded, to authorize the County Engineer and the Planning and Development Department to send a Request for Qualifications and then request a proposal to perform a traffic impact study for two development scenarios on a vacant parcel of land along Pleasant Valley Road in order to proactively look at the traffic implications of possible development along Ross County's most congested corridor. This project is the first phase in analyzing the entire corridor and identifying public improvements necessary to accommodate future growth, increase safety, and look at multimodal solutions. The proposal meets the scope requirements and the fee proposal is set at \$17,098.00.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes; Motion carried.

**APPLICATION TO ATTEND MEETING/CONVENTION**

Mr. Glass moved, Mr. Everson seconded, to approve a request for travel for Josh Garret, EMA to attend the Franklin County EMA, 5300 Strawberry Blvd. Columbus OH 43230, May 8-9, 2025 at no cost to the county.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

The following proclamation was passed at the regular meeting of the Ross County Board of Commissioners of April 28, 2025, with Commissioners Jack A. Everson, James E. Lowe, and David Glass in attendance.

**OLDER AMERICANS MONTH**

**Whereas**, May is Older Americans Month, a time for us to recognize and honor older adults in Ross County and reaffirm our commitment to serving them; and  
**Whereas**, the 2025 theme for Older Americans Month, “Flip the Script on Aging,” focuses on transforming how society perceives, talks about, and approaches aging; and  
**Whereas**, older adults in Ross County enrich our communities with their strength, wisdom, and diverse life experiences; and  
**Whereas**, communities, benefit when people of all ages, abilities, and backgrounds have the opportunity, to participate and live independently with the resources and support needed to stay involved in their communities.  
**Now, therefore, we, the Ross County Commissioners**, do hereby proclaim May 2025 to be Older Americans Month.  
We call upon all residents to join us in recognizing the contributions of our older citizens and promoting programs and activities that foster connection and support for older adults.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

**SOUTH CENTRAL OHIO REGIONAL JUVENILE DETENTION CENTER INVOICE**

Mr. Lowe moved, Mr. Glass seconded, to approve the invoice from South Central Ohio Regional Juvenile Detention Center for services rendered in the month of April at a cost of \$60,139.06.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

**MONTROSE GROUP LLC ENGAGEMENT LETTER**

Mr. Glass moved, Mr. Everson seconded, to approve a letter of engagement with The Montrose Group, LLC to provide economic development advisory services for Ross County's Board of Commissioners (Ross County). Ross County is experiencing new development challenges and opportunities with increasing frequency. The County has asked Montrose for support in navigating the complexities of strategic economic development, to help fortify key local stakeholder relationships and to develop a sound framework for utilization of local incentive tools.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

**FY2025 AIRPORT INFRASTRUCTURE GRANT APPLICATION**

Mr. Lowe moved, Mr. Glass seconded, to sign the FY 2025 Airport Infrastructure Grant Application for the following project at the Ross County Airport: Reconstruct Apron - Design; Shift Taxiway – Design.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

**CONTRACT AWARD AND SIGNING PHASE 1 PAVING STRIPING PLANING VARIOUS COUNTY AND TOWNSHIP ROADS**

Mr. Glass moved, Lowe seconded, the Ross County Board of Commissioners award a contract, on the recommendation of County Engineer Charlie Ortman, to Shelly & Sands Inc, for Phase One; 2025 Paving, Striping, and Planing of Various County and Township Roads Project for a sum not to exceed \$997,382.00, with a completion date of October 18, 2025..

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

**NOTICE OF COMMENCEMENT IMPROVEMENTS TO ROSS COUNTY SHOEMAKER AIRPORT**

Mr. Lowe moved, Mr. Glass seconded, to sign the Notice of Commencement that labor is about to begin on May 4, at the Ross County Shoemaker Airport for Rehabilitation of Runway 5-23, Runway Pavement Grooving, and Blast Pads for Runway 5 & 23.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

**AMENDMENT 1 ACGP GEORGETOWN STREETSCAP VISITORS CENTER**

Mr. Glass moved, Lowe seconded, to approve the amendment to the Georgetown Streetscape and Visitors Center contract, to correct the NOT TO EXCEED fee to \$674,000.00.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

**REQUEST FOR QUALIFICATIONS PROPOSALS AND PUBLIC NOTICE CLARKSBURG 3<sup>RD</sup> STREET REPLACEMENT**

Mr. Lowe moved, Mr. Glass seconded, to approve the Engineering Services Request for Qualifications/Proposal (RFQP) and Public Notice that the Planning and Development Department wishes to publicly advertise beginning Wednesday, May 7, 2025 for the Clarksburg 3rd Street Replacement project. The project is funded by the Community Development Block Grant (CDBG) award that is administered by Ohio Regional Development Corporation on Ross County's behalf.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

**TIME SHEET APPROVED - COUNTY ADMINISTRATOR**

Mr. Glass moved, Mr. Everson seconded, the Ross County Board of Commissioners approve the time sheet submitted by Bradford M. Cosenza, County Administrator for the pay period ending May 3, 2025.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

**SUBGRANT AWARD AGREEMENT US 23 MAJOR CRIMES TASK FORCE**

Mr. Glass moved, Lowe seconded, to sign the subgrant award agreement for the US 23 Major Crimes Task Force for funds in the amount of \$91,214.50.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

**EXECUTIVE SESSION CALLED**

Mr. Glass moved, Mr. Lowe seconded, the Ross County Board of Commissioners adjourn into executive session at 1:00pm, to discuss matters to be kept confidential.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**REGULAR SESSION RESUMED**

The executive session called at 1:00pm was adjourned, and the regular meeting resumed at 3:06am. No action was taken.

**OTHER BUSINESS**

**Eric Braunlin and Allie Redman – CORSA** discussed the insurance renewal for 2025. The Premium will go up 5.64%.

**The Commissioners attended the Pineapple Awards** – The Ross Chillicothe Visitors Bureau’s annual banquet.

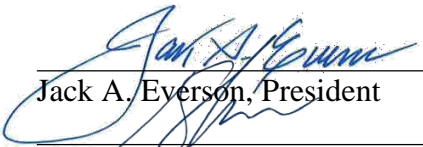
**Ms. Jean Kerney** – discussed her disappointment in not be awarded an ACGP grant. She has a2 buildings she runs tutoring business and a Dyslexic and ADHD Center from, that provides free tutoring to children K-12 year-round. An annual budget of approximately \$15,000 - \$20,000 would allow her to pay 3 certified teachers, provide snacks and to extend the hours of operation.

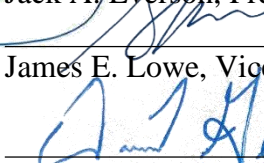
**Work Session - Greater Chillicothe Ross County Development Pixelle Response Team**

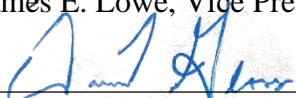
**Tammy Eallonardo – Community Development**

**ADJOURN**

Mr. Jack A. Everson, President, adjourned the regular meeting of May 5, at 3:50 p.m., Board of Commissioners of Ross County, Ohio

  
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Jack A. Everson, President

  
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James E. Lowe, Vice President

  
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David Glass, Commissioner